

Eagle Scout Project Approval Checklist

Scout's Name: _____ Phone: _____ Unit # _____

Reviewed by: _____

Date of Review: ____/____/____ Date Project Approved: ____/____/____

Preliminary: These MUST be completed prior to beginning the Project Review:

- Scout Dressed in Troop appropriate Class A Uniform and Merit Badge Sash
- Using Eagle Scout Project Workbook or Expandable Workbook in word processor

Project Description:

- Complete description of the project with name of benefitting organization and representative
- Does the group to benefit qualify? Who will indirectly benefit?
- Complete description of benefit provided to the group identified
- In any way is this a common maintenance project or fundraiser?
- Is the Project of enough magnitude and time spent for the Scout to clearly demonstrate leadership skills? *(not too small to evaluate leadership nor too big for the Scout to accomplish)*

Planning Detail:

- Signature of representative from organization to benefit *(Workbook)*
- Signature of Scoutmaster or Unit Eagle Coordinator *(Workbook)*
- Signature of Unit Committee representative *(Workbook)*
- Complete description of the present conditions? *(pictures, maps, drawings, or sketches as appropriate)*
- Methods used to complete the project:
 - How will the project work be organized?
 - How will the Scout demonstrate leadership?
- Materials required for the project:
 - Are plans and sketches of sufficient detail so that others can follow? *(dimensions, hardware)*
 - Complete list of necessary materials *(breakdown of the materials and amount of each needed; show calculations for items requiring large volumes of bulk materials such as sand, gravel, mulch, etc.)*
 - Where will the Scout secure the materials? *(retail outlets, organizations, benefitting group, etc.)*
 - How much will the materials cost? *(price all items and calculate totals for each item including value of any donated items or services, as well as total for project)*
 - How will funding to pay for the materials be secured? *(fundraiser, donations, benefitting group, etc.)*
- Resources required for the project:
 - Complete list of all the resources necessary *(tools, electricity, transportation, etc.)*
 - Where will the Scout secure the resources? *(provided by self, friends, schoolmates, family)*
- Time schedule:
 - Has the Scout set time/work schedule for working on the project, and are these schedules realistic?
 - What are the contingency plans in case of delays? *(Inclement weather, missing materials, etc.)*
- Safety considerations:
 - Hazards involving the worksite, materials, tools, and weather *(including sun/rain protection, power tools)*
 - Availability of first aid supplies and access to emergency services *(first aid kit, telephone)*
 - Who will provide water and food? *(Will workers who neglect to bring water have access to it?)*
 - Are restroom and/or wash facilities available? *(If not, do they need to be?)*
 - Will two-deep adult leadership be present at all times?

In General:

- Does the Scout know the project and what needs to be done to execute it?
- Can the Project, as it is written, be passed along to another Scout to execute?

Actions of the District Review Team:

- Approval Granted
- Approval Granted with these helpful hints indicated below
- Approval NOT Granted

Signed on behalf of District: _____

(If the project is not approved, ensure that the Scout has a complete understanding of what he needs to add or change. Please indicate recommendations on this form and make sure that the Scout has a copy of recommendations.)